

AFTER ACTION AGENDA

REGULAR CITY COMMISSION MEETING

MONDAY, JANUARY 7, 2013

6:30 P.M.

DELTONA COMMISSION CHAMBERS

2345 PROVIDENCE BLVD.

DELTONA, FLORIDA

AGENDA

1. CALL TO ORDER
2. ROLL CALL - CITY CLERK
3. INVOCATION AND PLEDGE TO THE FLAG:
 - A. Invocation Presented by Commissioner Herzberg.
4. APPROVAL OF MINUTES & AGENDA:
 - A. Approval of Minutes – Regular City Commission Meeting of December 10, 2012.

The Commission voted unanimously to approve the minutes of the Regular City Commission Meeting of December 10, 2012 as presented.
 - B. Additions or Deletions to Agenda.
5. PRESENTATIONS/AWARDS/REPORTS:
 - A. Presentation – Super Star Student of the Month Certificates for December, 2012.
 - B. Trophy Presentation - 2nd Annual Christmas Parade Entry winners.
 - C. Presentation – Traveling Trophy from the American Lung Association's Fight for Air Climb – 1st Place - Overall Firefighter Award for Best Times and Highest Fundraising 2012.
 - D. Presentation to Chief Robert Staples for completing the International Professional Designation Process.

**6. PUBLIC FORUM – Citizen comments for any items.
(4 minute maximum length)**

CONSENT All items marked with an * will be considered by one motion unless removed
AGENDA: from the Consent Agenda by a member of the City Commission. If an item is removed for clarification only, it will be discussed immediately following action on the Consent Agenda. If an item is removed for further discussion, it will be discussed under New Business immediately following the last listed item.

7. CONSENT AGENDA:

***A. Request for approval of Award of Bid #PW-13-01, North Courtland Water Plant Filtration System Upgrades.**

Deltona Water solicited bids for the North Courtland Water Plant Filtration System Upgrades Project. This project includes the sitework, piping, valves, foundation, and lighting for a complete installation of two cartridge filters between the high service pumps and distribution system. By installing these filters, it would improve the water quality for those Deltona Water customers that are served from the Courtland Water Treatment Plant. The project is in the 2012-13 CIP budget and will be completed this budget year. This upgrade is a requirement of the Volusia County Health Department.

The bid was solicited on Demandstar and went out to 926 Contractors and Suppliers. There were 45 planholders for this bid and 6 responsive bids were received as follows:

- 1. McMahan Construction: \$203,700.00*
- 2. Censtate: \$216,700.00*
- 3. Sawcross, Inc.: \$218,600.00*
- 4. L7 Construction: \$221,900.00*
- 5. TLC Diversified: \$230,800.00*
- 6. Crossroads Site Development: \$270,760.00*

The low bidder, McMahan Construction, has the required license for this project which was verified through the Department of Business and Professional Regulation.

Approved by Consent Agenda – to Award Bid #PW-13-01 for the North Courtland Water Plant Filtration System Project to McMahan Construction at a total cost of \$203,700.00.

***B. Request for approval of Award of Bid #PW-13-02, Deltona Lakes WRF Sludge Handling Facility.**

Deltona Water solicited bids for the Deltona Lakes WRF Sludge Handling Facility. The project will increase the City's ability to dewater sludge and reduce the cost of hauling

sludge. A "screw press" is proposed based on the operational and energy savings which are unique to this type of equipment.

The Facility currently uses a Belt Press to dewater sludge at the facility. The Belt Press is over 20 years old and has broken down several times over the last few years. The last major repair on this equipment cost \$55,000 and it took six weeks to get the parts to repair it. Each time the Belt Press is down we have to haul sludge that is not dewatered. This causes higher sludge hauling costs.

The Screw Press will turn the sludge into a cake like substance and will be hauled away to a disposal site.

This project is a regulatory requirement by the Florida Department of Environmental Regulation.

The bid was solicited on Demandstar and went out to 1010 Contractors and Suppliers. There were 60 planholders for this bid and 5 responsive bids were received as follows:

- 1. Sawcross, Inc: \$606,000.00*
- 2. TLC Diversified: \$609,600.00*
- 3. McMahan Construction: \$629,000.00*
- 4. Censtate: \$632,000.00*
- 5. L7 Construction: \$653,990.00*

The low bidder, Sawcross, Inc., has the required license for 76 Item 7B this project which was verified through the Department of Business and Professional Regulation.

Approved by Consent Agenda – to award Bid #PW-13-02 for the Deltona Lakes WRF Sludge Handling Facility Project to Sawcross, Inc. at a total cost of \$606,000.

***C. Request for approval of Award of Bid #PW-13-03, Water Main Phase 3B Improvements.**

Deltona Water solicited bids for the Water Main Phase 3B Improvements Project. This project includes water main improvements for Fourwind Street, Waycross Circle, Bloomfield Avenue, Nantucket Street and Montague Street. The water mains at these locations are over 30 years old and have a history of multiple water main breaks in the past. Improvements to these areas are needed to minimize the interruption of service and maximize the impact of public health and fire protection. An increase in size of these water mains would improve water flow, distribution, reliability and accommodate the installation of fire hydrants in the surrounding area. The project will provide approximately 7,000 linear feet of 6-inch PVC/DIP water mains, 450 feet of 8-inch HDPE water main by Directional Drill, and 50 linear feet of 6-inch DIP water main by Bore and Jack. The project is in the 2012/2013 CIP budget and will be completed this budget year. These water main replacements are a regulatory requirement of the Volusia County Health Department.

Fourwind Street: Approximately 1,645 LF of 6-inch PVC/DIP.

Waycross Circle: Approximately 2,605 LF of 6-inch PVC/DIP.

Bloomfield Avenue: Approximately 675 LF of 6-inch PVC/DIP and 450 feet of 8-inch Directional Drill HDPE.

Nantucket Street: Approximately 1,120 LF of 6-inch PVC/DIP and 50 LF of 6-inch Bore and Jack DIP.

Montague Street: Approximately 955 LF of 6-inch PVC/DIP.

The bid was solicited to on Demandstar and went out to 900 contractors. There were 49 planholders for this bid and 7 responsive bids were received as follows:

1. Hazen Construction, Inc.: \$468,600.00

2. Apec, Inc.: \$577,260.00

3. TB Landmark: \$587,792.90

4. McMahan Construction: \$606,750.00

5. AndrewSiteWork: \$612,866.00

6. Thadcon, LLC: \$613,946.00

7. Masci Corporation: \$663,524.50

The low bidder, Hazen Construction, Inc., has the required license for this project which was verified through the Department of Business and Professional Regulation.

Approved by Consent Agenda – to award Bid #PW-13-03 for the Water Main Phase 3B Improvements Project to Hazen Construction, Inc. at a total cost of \$468,600.

***D. Request for approval of a 3-Year Maintenance Agreement with Zoll Medical Corporation.**

The Fire Department deploys the Zoll AutoPulse device to assist in providing effective Cardio Pulmonary Resuscitation (CPR) to patients in cardiac arrest. The AutoPulse device has been part of the Department's arsenal to improve the survival rate of persons suffering sudden cardiac arrest since 2004. The devices require periodic maintenance and replacement of batteries to ensure that the device functions when needed at the scene.

Prior to this agreement, the service agreement was only offered in a 1-year term. The proposed 3-year agreement provides a discounted price over the regular annual price per device and also provides an upgrade to all of our batteries, chargers and a discount on disposable parts.

The Department budgets for the annual cost to maintain these devices; however, as this is a 3-year agreement (paid out in annual installments), the total contract price is in excess of the \$25,000 threshold that can be authorized by the City Manager.

Approved by Consent Agenda – to authorize approval of the 3-year maintenance agreement with Zoll Corporation for the Auto Pulse devices at a total cost of \$46,200 to paid in three (3) annual installments of \$15,400.

- *E. **Request for approval of Resolution No. 2013-01 declaring certain property of the City as surplus and authorizing the sale or disposal of such property.**

During the previous fiscal year the City replaced the entire cache' of the Fire Department's extrication equipment. The former extrication equipment has lost its usefulness, some of it no longer functional. This equipment needs to be disposed of and the Fire Department is recommending brokerage of the equipment via Ten-8 Fire Equipment. The proceeds from the sale of the outdated and non-functional equipment will be used to supplement and improve the capacity of the new extrication equipment, fully outfitting our frontline and reserve apparatus without expending additional city funds. The attached resolution declares the equipment listed below as surplus and authorizes its disposal through the broker, Ten-8 Fire Equipment.

Approved by Consent Agenda – to adopt Resolution No. 2013-01 declaring certain property of the City as surplus and authorizing the sale of the equipment via Ten-8 Fire Equipment to fund the purchase of additional extrication equipment for the fire department.

8. ORDINANCES AND -PUBLIC HEARINGS:

- A. **Public Hearing - Ordinance No. 17-2012, Amending the City of Deltona's 2025 Thoroughfare Map, for second and final reading.**

Ordinance No. 17-2012 is a proposed amendment the City of Deltona's 2025 Thoroughfare Map. The intent is to repeal the existing 2025 Thoroughfare Map and replace it with a new 2025 Thoroughfare Map that keeps the City current and compliant with the State of Florida.

Following the 2010 City Evaluation and Appraisal Report Comprehensive Plan amendment, staff continues to update the Comprehensive Plan within the long-range planning period to keep data and analysis current. The purpose of this amendment is to update the mapping of the City's thoroughfare roads that are either incomplete and/or inaccurate to accurately reflect the status of the existing and future road network required to maintain an appropriate level of mobility within the City.

The proposed large-scale plan amendment is consistent with the City's Comprehensive Plan and Land Development Code. The Planning and Zoning Board reviewed the proposed large-scale plan amendment at the October 17, 2012, meeting and recommended that the City Commission approve Ordinance No. 17-2012. The City Commission heard the ordinance for first reading at the November 5, 2012, Public Hearing and voted unanimously for approval of the item. Finally, the Volusia Growth Management Commission (VGMC) certified the amendment for consistency as is reflected in the attached letter from the VGMC, dated December 13, 2012.

After discussion, the Commission voted unanimously to adopt Ordinance No. 17-2012 at second and final reading to amend the City of Deltona's 2025 Thoroughfare Map.

B. Public Hearing – Ordinance No. 26-2012, Amending the Capital Improvements Element of the City’s Comprehensive Plan and providing for replacement of the Capital Improvements Element Project Sheets, for first reading.

Pursuant to s.163.3177 (3)(b) F.S., the Capital Improvements Element of the Comprehensive Plan must be reviewed and updated on an annual basis. It is recommended to send the Capital Improvements Element (CIE) Report to the Department of Economic Opportunity (DEO) when it is adopted by the City Commission each year.

Staff has reviewed the current class “A” capital improvements and summarized expenditures and funds carried forward for the next five (5) years. The City’s Capital Improvements Element has been reviewed to ensure compliance with adopted level of service (LOS) standards and is consistent with the City's Comprehensive Plan and Land Development Code. In collaboration with the City’s Finance Department and other City Departments, adjustments have been made to update and replace the Capital Improvements Element Project Sheets.

Finally, the City's Planning and Zoning Board (P&Z) will review Ordinance No. 26-2012 at the December 19, 2012, meeting and the results of their recommendation will be provided within the presentation provided to the City Commission at the January 7, 2012, public hearing.

After discussion, the Commission voted unanimously to approve Ordinance No. 26-2012 at first reading amending the Capital Improvements Element of the City of Deltona's Comprehensive Plan and providing for the replacement of the Capital Improvements Element Project Sheets.

9. OLD BUSINESS: None

10. NEW BUSINESS:

A. Appointment of two (2) members to the Firefighter’s Pension Plan, Board of Trustees.

The terms of two (2) citizen members of the Firefighters’ Pension Plan, Board of Trustees, John D. Adams and Earl Deyette, will expire on January 15, 2013. Both Mr. Adams and Mr. Deyette have expressed that they wish to be reappointed to this Board.

The Board openings have been advertised via press releases and posting on the City’s WebPage. The following individuals have submitted an application for consideration of appointment to this Board: Daniel Fernandez and Rob Field.

In accordance with the City's Code of Ordinances, Sec. 46-28(a), "The board shall consist of five members, two of whom, unless otherwise prohibited by law, shall be legal residents of the City who shall be appointed by the governing body of the City, and two of whom shall be a fulltime firefighters as defined in F.S. §175.032, who shall be elected by a majority of the active firefighters who are participants in the plan."

No election was needed for the two firefighters whose terms also expire on January 15, 2013 as both Kurt Vroman and Bill Snyder had expressed that they wish to be re-elected with no opposition and were re-elected to the Board.

After discussion, the Commission voted unanimously to confirm the re-appointment of the following two (2) citizen members: Earl Deyette and John Adams to the Firefighters' Pension Plan, Board of Trustees for terms to expire on January 15, 2017.

B. Consideration of appointment of one (1) member to the Parks and Recreation Advisory Committee.

The terms of all seven (7) members to the Parks and Recreation Advisory Committee expired on December 31, 2012 and the City Commission appointed/re-appointed seven (7) members to the Committee at the Regular City Commission Meeting held on December 10, 2012. However, Commissioner Lowry's appointment had expressed the desire not to be re-appointed therefore there is one (1) appointment needed for this Committee (Commissioner Lowry's appointment).

The City has run press releases and posted openings on DTV, the City web site and bulletin boards. The following individual has submitted an application to be appointed to the Parks and Recreation Advisory Committee member: Lonnie Wilson.

After discussion, the Commission voted unanimously to confirm the appointment of the following individual: Lonnie Wilson to the Parks and Recreation Advisory Committee for a term to expire on December 30, 2013.

C. Discussion re: Wall of Fame and Wall of Fame Nominee Marvin Glenn (Marv) Williams (Requested by Mayor Masiarczyk).

At the Regular City Commission Meeting on February 6, 2012 during Commission Comments, Mayor Masiarczyk stated he would like to implement the Wall of Fame again. Since that meeting staff has sent out a list of nominees, twice, to all former City Commissioners, but has not received any responses to either letter.

At the Regular City Commission Meeting on November 19, 2012, Mayor Masiarczyk stated he received a request to add Marvin Glenn Williams to the Wall of Fame and he asked the Commission if it would be appropriate to request the William S. Harvey Deltona Scholarship Advisory Board to take over the Wall of Fame nominations and selection

process, with results and recommendations presented to the Commission for approval. Staff then provided each Commissioner with the Wall of Fame procedures and associated forms.

After discussion, the Commission voted to approve an amended Motion approving Nominee Marvin Glenn (Marv) Williams to the City of Deltona Wall of Fame, Staff to provide copies to the Commission of all prior candidate's portfolios that have been nominated and accepted to be appointed to the City of Deltona Wall of Fame, and review/update Selection Board procedures and Committee assignment at the next meeting.

11. CITY COMMISSION COMMENTS:

12. CITY ATTORNEY COMMENTS:

13. CITY MANAGER COMMENTS:

14. ADJOURNMENT:

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Kent 48 hours in advance of the meeting date and time at (386) 878-8500.